

ATTACHMENT 2

Payment Terms

Remittance Address	Street:	
City:	State:	Zip:
Carrier Email Address:		
Factoring Company (Please send notice of Assignment):		
Factoring Company Remittance Address	Street:	
City:	State:	Zip:

Advance Policy (This section MUST be filled out...check all that apply)

No Advances to Company:	No Advances to Drivers:
No Advances to Dispatchers:	Advances May Be Given to Any Company Representative:

Advance Terms

1. MidLink can only issue an Advance upon confirmation from the shipper that the truck has been loaded.
2. \$25.00 will be deducted from your invoice for each Advance issued for anything other than unloading or pallets.
3. Carrier may be issued fuel advances up to 40% of agreed upon rate, with a maximum advance of \$2000. Please note, fuel advances are subject to management approval. Approval is not guaranteed.
4. All quick pay fees are subject to change at any time without prior notification.

Your selection will remain your permanent payment term until MidLink is notified in writing that you would like your terms changed. If this form is not completely filled out, signed and returned your default payment terms will be 30 days.

ALL PAYMENT TERMS ARE CALCULATED FROM THE DAY MIDLINK RECEIVES THE PAPERWORK.

Please check ONE of the following as your choice of standard payment terms

	30 Days: No Fees-check issued within 30 days of MidLink receiving paperwork.
	4% 1 Day (Payment via Com-Check): 4% service charge and com-check fees will be deducted from the gross truck rate. Upon MidLink receiving all paperwork a com-check will be issued by the close of business (5:00pm EST) the following business day. This will be my regular payment term. Quick Pay will not be guaranteed if there are any problems with the load such as incorrect paperwork, shortages, damaged product, late delivery, temperature issues, etc.
	2% 5 Days (Payment via Check): 2% service charge will be deducted from the gross truck rate. A check will be issued within 5 days of MidLink receiving your paperwork. This will be my regular payment term. Quick Pay will not be guaranteed if there are any problems with the load such as incorrect paperwork, shortages, damaged product, late delivery, temperature issues, etc.

Email address required for Com-Check: _____

ALL Paperwork Must Include the Following

1. Original BOL/POD signed by the receiver.
2. Any unloading or pallet receipts. (See Section 3.G of the Broker-Carrier Agreement for Terms and Conditions.)
3. Copy of MidLink Rate Confirmation.
All invoices must be sent to MidLink Accounting Remittance address, failure to do so may result in a delay of payment.

MidLink Logistics
PO Box 549
Schoolcraft, MI 49087

4. If you overnight or ship documents via UPS or FedEx, please send to our **physical address** at:

MidLink Logistics LLC
668 Angell Street
Schoolcraft, MI 49087.

Key points to remember

Please remember to submit all unloading, pallet and any other receipts when submitting your initial paperwork to avoid any reimbursement losses.

Once paperwork has been received and processed (whichever comes first via e-mail, fax or mail) no further adjustments can be made.

If you chose a Quick Pay option, PLEASE fax your paperwork to 888-785-9719 or email to quickpay@midlinklogistics.com, and then mail the originals.

Payment Terms Authorization Signature

Authorized Representative Signature

Print Name

Date